

Chevy Chase Village
Building & Tree Removal Permits
Permits Issued- March 2013

Building Permits

Permit #	Address	Type of Work
6299	5614 Kirkside Drive	Construct a masonry retaining wall measuring 30" in height in the Park Street public right-of-way.
6298	102 East Lenox Street	Construct screened porch in rear yard.
6294	136 Grafton Street	Install two a/c condensers in the west (side) yard.
6291	4000 Oliver Street	Replace concrete lead walkway with brick in the same location.
6290	Grafton & Hesketh Streets	Replace transformers, poles and upgrade Pepco wires.

Tree Removal Permits

Permit #	Address	Type of Tree	Reason for Removal
2052	111 Summerfield Road	(1) Dogwood	Trunk decaying; top dying

Expiring Permit Notices Mailed This Month

Permit #	Address	Type of Work
6136	11 Primrose Street	Driveway modification; construct new terrace, patio and walkways.
6135	11 Primrose Street	New trash enclosure fence.

Chevy Chase Village

Permitting and Code Enforcement Activity March 2013

Telephone Queries: +/-85

Walk-Ins: +/- 65

Pre-Design Review Meetings: 5

Municipality Letters (issued to the County for new projects): 9

Administrative Building Permits Issued: 4 Building; 2 Dumpster; 1 Courtesy; 2 Portable Storage Unit; 1 Utility.

Licenses to Use the Public Right-of-Way: Three (3) executed. One of these will be recorded at the Land Records Office.

Appeals: Two (2) appeal cases were prepared this month for as many addresses. Four (4) decisions were drafted for requests approved at the March regular monthly Board meeting.

Administrative Appeals: 0

Enforcement Incidents: Routine code enforcement patrols and site inspections of construction projects were conducted:

- It was observed that a fence may have been installed without the applicable permit. Permitting staff has been attempting to reach the resident to obtain the applicable application and will follow up.
- Inspection of the Cedar Parkway public right-of-way indicated that branches were obstructing the pathway and one of the benches; the Public Works Supervisor was notified and a crew removed the branches and tidied up the area.
- A contractor had placed a commercial sign at a job site; the sign was removed.
- An officer reported that a porta-john had been placed without proper screening. In response to a call from permitting staff the contractor responded that the porta-john had just been delivered and that it would be screened or relocated within the hour. A follow up visit confirmed that the contractor had complied.
- A load of gravel had been deposited in the street abutting an address and no crew was working to re-distribute it. The resident was advised that the gravel would have to be relocated to private property by close of business; the resident complied.
- It was observed that windows at a historic district address had been removed but that no historic area work permit (HAWP) had been issued for that address. The Historic Preservation Commission (HPC) was contacted and an online inquiry made to the Department of Permitting Services (DPS), who will follow up on the complaint.
- No citations were issued this month.

Tree Requests: 8 tree inspections or tree preservation plans related to building projects were requested.

Administrative Tree Removal Permits: 1 permit was issued for removal of a total of one (1) tree.

Tree Ordinance Board: One consent agreement was signed for removal of a tree at 7 Newlands Street. One (1) other applicant is continuing seeking tree removal through the Tree Ordinance Board.

Expired Permit Memos Sent: 1

Additional activity:

- Acting as the staff liaison to the Building Code Review Committee (one committee meeting this month); meeting with Committee Chair and Board rep to begin drafting Code revisions.
- Acting as the Project Manager for the Public Works Renovation project. Installation of dry wall was requested in the Public Works Director's office.

-compiled by Ellen Sands, Permitting and Code Enforcement Coordinator